



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2025/11903

Date: 23/08/2025

Office Order

Dr. Safana Ahmed, Assistant Professor (with own pay), Department of Dermatology & Venereology of this university has been granted Ex-Bangladesh leave to attend the "EADV Congress 2025" to be held in France. For this Purpose, she has been granted earned leave for 10 (Ten) days from 16/09/2025 to 25/09/2025. During this period Dr. Sharmin Begum, Assistant Professor of the same department will look after the duties of **Dr. Safana Ahmed**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

(Dr. Delwar Hossain)
Additional Registrar-1

No BMU/2025/11903 (13)

Date: 23/08/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of France in Bangladesh.
2. The High Commission/Embassy of Bangladesh in France.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Dermatology & Venereology, BMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Safana Ahmed**, Assistant Professor (with own pay), Department of Dermatology & Venereology, BMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Sharmin Begum, Assistant Professor, Department of Dermatology & Venereology, BMU, Dhaka.
10. P.S. to Vice Chancellor, BMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Academic)/(Administration)/(Research & Development)/Treasurer, BMU, Dhaka.
12. P.O. to Registrar, BMU, Dhaka.
13. BMU Web: www.bmu.ac.bd

Additional Registrar -1